

DRAFT
GARDEN GROVE ADMINISTRATIVE BOARD OF APPEALS
Community Meeting Center, 11300 Stanford Avenue, Garden Grove, CA 92840

Special Meeting Minutes
Wednesday, December 4, 2019

CALL TO ORDER: 6:09 p.m.

ROLL CALL:

Member Chavira, Ladd, Tran, Webb
Member Arestegui was absent

INTRODUCTION OF STAFF: Deputy City Manager Maria Stipe, City Attorney Omar Sandoval, Building Official David Dent, City Clerk Teresa Pomeroy.

OATH OF OFFICE ADMINISTERED TO MEMBERS

PLEDGE OF ALLEGIANCE

SELECTION OF CHAIR AND VICE CHAIR

Action: Member Webb selected as Chair.

Motion: Chavira Second: Ladd

Motion carried by 4-0-1 vote.

Action: Member Ladd be selected as Vice Chair.

Motion: Chavira Second: Webb

Motion carried by 4-0-1 vote.

ORAL COMMUNICATIONS – PUBLIC: None.

RECEIVE AND FILE MINUTES FROM THE MEETING HELD ON OCTOBER 30, 2013

Action: Received and filed.

Motion: Chavira Second: Tran

Motion carried by 4-0-1 vote.

OVERVIEW OF THE BROWN ACT

City Attorney Sandoval provided a pamphlet on the Brown Act, and gave an overview, noting the seriousness and legal ramifications of violating the Brown Act.

CODE OF ETHICS

Deputy City Manager Stipe noted the information regarding the Code of Ethics materials in the agenda packet. City Attorney Sandoval explained the legal ramifications of violating the Code of Ethics.

MANDATORY HARASSMENT TRAINING

Deputy City Manager Stipe thanked the Board Members for completing the Harassment Training, which is mandated by State law for all public officials. She stated that the Human Resources Department administers harassment training and tracks the progress.

REVIEW OF PURPOSE AND SCOPE OF THE ADMINISTRATIVE BOARD OF APPEALS

Deputy City Manager Stipe noted the duties provided in the agenda materials are defined in the Municipal Code. City Attorney Sandoval noted that State law requires adoption of the Uniform Building Codes. Appeal hearings to the Administrative Board of Appeals are called by the Building Official as a result of a dispute with a decision made by the Building Official.

MATTERS FROM BOARD MEMBERS AND STAFF

Board Members requested information on upcoming City events, and the number of applications received related to Accessory Dwelling Units.

David Dent, Building Official, responded that there currently are 694 applications for Accessory Dwelling Units.

ADJOURNMENT: Chair Webb adjourned the meeting at 7:00 p.m.

Teresa Pomeroy, CMC
City Clerk